# Acceptance Protocol

## Project identification

|  |  |
| --- | --- |
| **Project name** | <fill project name or id> |
| **Supplier** | <fill name of the supplier> |
| **Customer** | <fill name of the customer> |

## Acceptance

### Subject of acceptance

< Describe what is the subject of acceptance, optionally provide the necessary references to acceptance criteria or other relevant information.>

### List of defects

|  |  |  |  |
| --- | --- | --- | --- |
| **ID** | **DEFECT** | **SEVERITY** | **DEADLINE** |
| 1 | cdefg | cdefg | cdefg |
| 2 | cdefg | cdefg | cdefg |
| 3 | cdefg | cdefg | cdefg |
| 4 | cdefg | cdefg | cdefg |
| 5 | cdefg | cdefg | cdefg |
| 6 | cdefg | cdefg | cdefg |

Legend:

ID: defect identifier <Suggested numbering or other as needed – eg. JIRA issues>

Defect: description of the defect

Severity: according to contract <A/B/C or other agreed classification of defects>

Deadline: agreed deadline for resolving the defect

### Result of the acceptance

* Accepted
* Conditionally accepted
* Not accepted

In ……………….. date ……………..

# Signature table

|  |  |
| --- | --- |
| **Customer** | **Supplier** |
| Signature | Signature |
| <Name> | <Name> |